

SANDY CITY

APPROVED POSITION SPECIFICATIONS

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| I. | <u>Position Title:</u> Public Utilities Laborer (Drainage) | <u>Revision Date:</u> 05/15 |
| | | <u>EEO Category:</u> Service-Maint. |
| | | <u>Status:</u> Non-Exempt |
| | | <u>Control No:</u> 30566 |

- II. Summary Statement of Overall Purpose/Goal of Position:

Under the general supervision and direction of the Drainage Supervisor and Drainage Crew Leader, performs general maintenance and labor work pertaining to the operations and maintenance of irrigation, and flood control systems.

- ### III. Essential Duties:

- Cleans and maintains irrigation and flood control system components (ditches, diversion structures, detention basins, pipelines, etc.).
- Operates and maintains various types of light equipment that is used in the maintenance and construction of the irrigation, flood control systems. (Pickup trucks and hand tools, etc.).
- Repairs and installs surface features damaged during system maintenance including landscaping, sprinklers, asphalt, concrete etc.
- Fills out all necessary paper work to include time cards, work orders, etc.
- Maintains all assigned equipment.
- Supports other Public Utilities Operations activities as assigned.

- #### IV. Marginal Duties:

- Performs other duties as assigned.

- ## V. Qualifications:

Education and Experience: High school diploma or equivalent education preferred.

Certificates/Licenses: Must possess a valid Utah Driver's License; must possess a valid Class A Commercial Driver's License within one year of hire; must obtain a UT State Flagman's Certification within two years of hire; must be certified by the department on all assigned crew equipment within two years of hire.

Knowledge of: Tools and small equipment used in the operation, maintenance, and construction of irrigation or storm water systems helpful.

Responsibility for: Moderate responsibility for the care, condition, and use of materials, equipment, and tools.

Communication skills: Ability to follow verbal and written instructions.

Tool, Machine, Equipment Operation: Regular use of hand tools. Limited use of pickup trucks.

Analytical Ability: Prioritize tasks; establish effective working relationships with employees and the public. Able to perform basic operations with little or no supervision.

VI. Working Conditions:

Physical Demands: Moderate climbing/balancing and constant stooping, and kneeling are required; regular lifting of up to 50 lbs.

Work Environment: Regular exposure to unpleasant or hazardous working conditions caused by water, noise, dust, heavy equipment, toxic fumes, traffic, heights, and high voltage equipment; work in trenches, vaults, and manholes; outdoor work in all types of weather; requires 24 hour on-call status for emergency situations; shift work (including weekends and holidays) may be required.

The above statements are intended to describe the general nature and level of work being performed by the person(s) assigned to this job. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified. The approved class specifications are not intended to and do not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.

DEPT/DIVISION APPROVED BY: _____ DATE: _____

PERSONNEL DEPT. APPROVED BY: _____ DATE: _____